

**HAGERSTOWN/WASHINGTON COUNTY CONVENTION &  
VISITORS BUREAU BOARD OF DIRECTORS**

**October 18, 2018**

**9:00am**

**Ramada Plaza**

**MINUTES**

**PRESENT:** Angie Hummer, Chair; Al Martin, Treasurer; Sila Alegret-Bartel, Mary Anne Burke, Leslie Hart, Mary Ironside, Travis Painter, Jeannie Ridenour, Andrew Sargent

**ABSENT:** Katie Clutz, Francine Donachie, Jeff Garland, Teri Leiter, Rebecca Massie-Lane,

**STAFF:** Dan Spedden, Betsy DeVore, Jolene Thomas, Audrey Vargason

**ROLL CALL**

**TOPIC:** **Minutes of May 24, 2018**

**MOTION:** To approve the minutes of May 24, 2018, as presented.

1<sup>st</sup> Mary Anne Burke, 2<sup>nd</sup> Sila Alegret-Bartel

**ACTION:** Approved

**TOPIC:** **Financial Statement**

**DISCUSSION:** Dan Spedden reviewed the September 30, 2018, Financial Statement with the Board and reported that all invoices dealing with the USA Cycling event have been paid in-full. Revenue for CVB is trending above budget by \$68k. Garden Plaza is back paying taxes again. Looking forward to Home2 opening sometime in April 2019.

**MOTION:** To accept the September 30, 2018, Financial Statement, as presented.

**ACTION:** Accepted

**TOPIC:** **Budget 2019**

**DISCUSSION:** Dan Spedden reviewed the proposed 2019 Budget with the Board.

**MOTION:** To approve the Budget for 2019, with the exception of updating the current year column of revenue and expenses.

1<sup>st</sup> Andrew Sargent, 2<sup>nd</sup> Sila Alegret-Bartel

**ACTION:** Approved

**TOPIC:** **Bylaws**

**DISCUSSION:** Dan Spedden reviewed the proposed Bylaw changes with the Board.

**MOTION:** To recommend the Bylaw changes as proposed by the Executive Committee to the CVB Membership for approval in December.

1<sup>st</sup> Al Martin, 2<sup>nd</sup> Travis Painter

**ACTION:** Approved

**TOPIC:** **Executive Committee**  
**DISCUSSION:** Dan Spedden advised the Board there was a position open on the Executive Committee, and it is the Executive Committee's recommendation to appoint Katie Clutz to take that position.  
**MOTION:** To appoint Katie Clutz to serve on the Executive Committee, effective immediately.  
1<sup>st</sup> Al Martin, 2<sup>nd</sup> Mary Anne Burke  
**ACTION:** Approved

**TOPIC:** **Board of Directors**  
**MOTION:** To accept Jeff Garland's resignation from the Board of Directors and accept the Executive Committee's recommendation to appoint Amanda Rankin of the Courtyard by Marriott to serve out the remainder of his term.  
To accept Leslie Hart as the Washington County Commissioners' appointment to serve on the CVB's Board of Directors.  
To accept the Executive Committee's proposal that Kathy Vrcic of Holiday Inn Express Hotel & Suites be appointed to serve on the Board and to recommend to the Membership for approval.  
1<sup>st</sup> Mary Anne Burke, 2<sup>nd</sup> Travis Painter  
**ACTION:** Approved

**TOPIC:** **Advisory Board**  
**MOTION:** To appoint the following to serve on the CVB's Advisory Board: *Racha Iskandarani* of the Ramada Plaza, *Tiffany Ahalt* of the National Road Heritage Foundation, and *Stefanie Basalik* of the Washington County Historical Society.  
**ACTION:** Approved

**TOPIC:** **New Members**  
**MOTION:** To approve the list of new CVB members, as presented.  
1<sup>st</sup> Al Martin, 2<sup>nd</sup> Sila Alegret-Bartel  
**ACTION:** Approved

**Adjourned**

Angie Hummer, Chair  
Al Martin, Treasurer  
Jolene Thomas, Recording Secretary